

Charlotte Staff Council Minutes December 6, 2023



Meeting Called to Order: 9:02am

Present: Audra Esposito, Tracy Beauregard, Carrie DaSilva, Amy Epting, Annette Boston, Amy Browns, Angela Flanagan-Coker, Latonya Newbill, Catherine Butt, Celeste Corpening, Chris Duncan, Chimere Smith, Christelle McKinney, Christine Young, Darryl Young, Denise Sabo, Irvin Palmer, Imani Carrasquillo, JD Mosely-Matchett, James Green, Jennifer Green, Jannifer Tucker, Jennifer Campbell, Jill Rogers, Justin Ashe, Katie Russo, LaTonja Miller, Liz Forman, Maggie Sheridan, Mary McLean, Monika Sawhney, Nancy Augustin-McAnuff, Nathaisa Jones, Pam Emmons, Rochelle Holder, Pearl Brown, Rebecca Hawes, Robin Boswell, Sally Mesibov, Sarah Besse, Sharisse Stafford, Tanner Goodman, YH (?), Robin Boswell, Sherry Washington, Stephanie Collins, Nicole Krysiak

Guest Speakers:

Business Meeting Only!

Staff Council Chair Report, Audra Esposito:

Town Halls for 14 out of 19 areas have taken place! Notes were taken and will be compiled for the Board to review for any common themes to address. Overall feedback from those that attended has been positive and supportive of the Town Hall concept. Many appreciated the opportunity to talk to members.

Staff Council Vice Chair Report, Tracy Beauregard:

Nothing to report at this time!

Treasurer's Report, Latonya Newbill:

Full report attached here in Appendix I

- General Fund: \$3,059.99
- Discretionary Fund: \$2,085.27
- Total Staff Council Funds: \$5,145.26

Secretary's Report, Jessica Waldman:

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November meeting minutes have been circulated and approved via email. Sally Mesibov made a motion to approve, Tammy Lyons seconded.

Communications Report, Carrie DaSilva:

The deadline to submit documents or information for the newsletter is the 30th of the month before. Newsletters will be published mid-month (on or around the 15th) and will be emailed to all staff from the Communications Chair.

Education and Events Committee, Lora Barbara and Jill Gosnell:

No updates at this time - currently having an event that will be reported on in January.

Operational Support Committee, Audra Esposito:

No updates at this time.

Staff Relations Committee, LaTonja Miller:

Discussion of New Business:

- Barnes and Noble days (early December) will be having increased discounts for staff members.
- Outlined 2024 meeting schedule and format - updated on website.
- Confirmed Chancellor Gabor will attend the April meeting.
- There will be additional committees formed in January - two will be on ad-hoc initially but will convert to standing committees by next academic year.
- Solicited volunteers to help with the Faculty Welfare Committee (from Faculty Council). Committee is addressing Childcare - looking for any staff members that want to be part of the conversation.
- Announcements from council members:
 1. From Sarah Bessee (end of meeting announcement)
<https://caps.charlotte.edu/outreach/prevention-mental-health-education>

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2. From Liz Foreman (end of meeting announcement)

https://ecom.charlotte.edu/C21561_ustores/web/product_detail.jsp?PRODUCTID=726&SINGLESTORE=true

1. <https://urec.charlotte.edu/49er-gold-rush-5k>

Adjournment:

Motion to adjourn made by Carrie DaSilva, seconded by ____ (?)

Meeting adjourned at 10:20am.

**Staff Council
Treasurer's Report
12/5/23**

BANNER General Fund 117561	BANNER Discretionary Fund 139234	BANNER TOTAL Staff Council Funds
3,059.99	2,085.27	5,145.26

Ending Actual Balance

Chart: 1 Fiscal Year: 24 Index: 117561 Commit Type: Both Fund: 117561 Staff Organization Organization: 13201 Staff Organization Account: 911100 EHRA Perm Non-Teaching Salaries Program: 17000 Institutional Support Keys --- >

Control Fund: 117561 Control Organization: Control Account: 911100 Control Program: Pending Documents:

▼ BUDGET AVAILABILITY STATUS ⚙ Settings

Account	Title	Adjusted Budget	YTD Activity	Commitments	Available Balance
925000	Domestic Travel Pool	2,600.00	547.76	0.00	2,052.24
927000	Fixed Purchased Services Pool	0.00	0.00	0.00	0.00
928000	Other Purchased Services Pool	200.00	265.45	0.00	-65.45
930000	Supplies Pool	1,000.00	126.80	0.00	873.20
951000	Other Admin Expenses Pool	200.00	0.00	0.00	200.00
	Total	4,000.00	940.01	0.00	3,059.99

▼ CURRENT FUND BALANCE ⚙ Settings

Acct Type	Account	Description	Beginning Balance	Debit/Credit	*	Current Balance
AA	G11000	Interfund Claim On Cash	2,013.18	Debit		2,085.27
FA	G21100	Accounts Payable-Vendors	0.00	Credit		0.00
KA	79100	Budgeted Change to Fund Balance	0.00	Debit		0.00
KA	79110	Budgeted Expenditure Control	0.00	Credit		0.00
KA	79120	Budgeted Revenue Control	0.00	Debit		0.00
KA	79200	Encumbrance Control	710.82	Debit		0.00
KA	79300	Expenditure Control	0.00	Debit		7,914.73
KA	79600	Reserve for Encumbrances	710.82	Credit		0.00
KA	79800	Revenue Control	0.00	Credit		7,986.82
LA	G33010	Net Position	2,013.18	Credit		2,013.18
	Total	ALL ACCOUNTS	0.00			0.00
					Current Fund Balance	2,085.27

